

24 Seven Enterprises

PROFESSIONAL PHOTOGRAPHY SERVICES

Phone: (323) 997-2269 • Email: George@tf7e.com • Website: http://www.tf7e.com

SERVICE AGREEMENT

Under the terms of this agreement, 24 Seven Enterprise: (Hereinafter known as "George Hurtado" or "Photographer") is pleased to provide services for:

CLIENT INFORMATION (Hereinafter known as "Client")

Name of client and/or representative: _____
Organization: _____
Address: _____
City: _____ State: _____ Zip: _____
Telephone #: _____ Cell #: _____ Fax #: _____
Email: _____ Organization email: _____

PERFORMANCE INFORMATION (Hereinafter known as "Site")

Date: ____/____/____ (Sun Mon Tue Wed Thu Fri Sat) Occasion: _____
Name of site: _____ (Meal provided: Yes___ No___)
Room name: _____ Room floor: _____ (Stairs: Yes___ No___) (Elevator available: Yes___ No___)
Site address: _____ (Indoors___ Outdoors___)
City: _____ State: _____ Zip: _____
Site telephone #: _____ Site contact name: _____
Starting time: _____ Ending time: _____ Total amount hours: _____
Service package (check one):
(Wedding___) (Party___) (Quinceañera/Sweet16___) (School Dance___) (Club___) (Corporate___) (Sports Event___) (Other___)
Lighting add-on: _____

PAYMENT (If paying by check, please make payable to George Hurtado)

Total amount for Photographer services is \$_____
- A minimum deposit of 50% is due at signing of this contract and counts towards the total amount.

TERMS OF AGREEMENT ITEMS

1. Signing of contract by Client and Photographer (and a deposit, when applicable) is required to bind terms. Deposits and/or fees are **non-refundable** unless the Photographer cannot perform due to emergencies beyond his control (e.g., physical disability, bereavement, serious injury, etc.), and written proof of said emergency will be provided to client. **In the event that Photographer cannot perform due to said emergencies, the Emergency Hotline may be contacted at (562) 531-4455 to assist in finding a replacement Photographer.**
2. A standard one camera with one flash is included unless otherwise noted above and/or unless there are space restrictions at Site.
3. Photographer is not liable for late arrival caused by travel emergencies beyond his control, such as city/state mandated freeway closures, heavy traffic due to accidents, etc. Reasonable efforts shall be made to arrive on schedule.
4. Setup and breakdown times depend on various factors, including (but not limited to) availability of loading areas and parking. General guidelines are:
 - a. 1 to 1.5 hours for setup, 1 to 1.5 hours for breakdown with basic system packages
 - b. 2 to 2.5 hours for setup, 2 to 2.5 hours for breakdown with upgraded system packagesPlease note that all efforts shall be made in good faith to setup and breakdown on schedule.
5. If special moving is required for setup/breakdown due to stairs, elevators (or lack thereof), long distances, and/or other obstacles, then setup/breakdown hours may be void due to extra time needed for special moving. Arduous setup/breakdown due to special moving, as well as limited space for setup, may also be grounds for providing a smaller lighting system than indicated above; the extent of which would be determined by the Photographer.
6. Parties entering into this contract are permanently bound to fulfill the obligations by this agreement unless both parties mutually agree to leave the agreement and its responsibilities and/or due to emergencies as stated in Item 1.
7. Cancellation/postponement must be in writing. Postponement is contingent upon date availability. Compensation policies are as follows:
 - a. If cancellation/postponement is made more than 30 days prior to event date described herein, 50% of balance stated above is immediately due.
 - b. If cancellation/postponement is made 30 days or less prior to event date described herein 100% of balance stated above is immediately due.
8. In the event of non-payment, the Photographer retains the right to attempt collection through legal means. Client will be held responsible for all court fees, legal fees and collection costs incurred by the Photographer. There will also be a \$10 service fee for each collection notice that George Hurtado sends to the Client due to non-payment.
9. \$30 service fee for any returned checks written to George Hurtado.
10. Any parking space arrangements (including a space for loading and unloading) and fees must be prepared, provided, and/or paid for ahead of time by Client.
11. Photographer may immediately cancel services at his discretion if:
 - a. Law enforcement officials give warning due to music/noise level, for concern over having his equipment confiscated by police. Client must pay all fines for which Photographer is cited for, including but not limited to fees associated with the return of his equipment from confiscation, and/or
 - b. Photographer's well being and/or equipment is threatened in any way by, but not limited to, Client, guests of Client, and/or other individuals in and around the vicinity of Site (e.g., if gun shots are fired, fight breaks out, verbal threat, etc.)
12. Client must provide protection (e.g., a canopy) if:
 - a. During the day, equipment is exposed to direct sunlight due to equipment overheating hazard, and/or
 - b. Equipment may be exposed to water, rain, and/or any other hazards.
13. While on the premises of Site, Client is responsible for costs due to damages to equipment caused by negligence of Client and/or guests of the Client, be it accidental or otherwise (Example: Client and/or guest spills drink onto equipment, etc.).

